

**St. Michael's Church
Pastoral Council
Meeting Minutes for 11/08/2016**

Members present: Father Jeff, Carmella Owen, Gina Porter, Theresa McCue, Peter Voyt, Terry Clark, Lee Lauster, Joe Malach, Chris Hasseler, Pat Albrecht, Isabella Bailey, Joe Loson, Brian Donnelly, Henry Hann

Members absent: Carmen Fantauzzi, Susan Smith

Opening Prayer: Carmella Owen

The minutes from September 6, 2016 were approved

Old Business

- **Pastor's Report**
 - Father Jeff presented the Pastor's Report for November 2016. The complete report is included with the minutes of the meeting
- **Parish Website**
 - Father Jeff reviewed the status of the parish website
 - The rebooted site is very different from our old site
 - There are links for daily readings and a pronunciation guide for Lectors
- **Name Tags**
 - Carmella reported that the student representatives have name tags
 - A reminder was given to Council Members to wear name tags at Mass
- **Parish Council Photos**
 - Carmella reported that permissions have been received to post the pictures of student representatives.
 - Gina will be following through on getting the photos, as well as photos of Father Jeff and Pat

- **School Update**
 - Father Jeff gave an update relative to the status of the school sale. The Newark Housing Authority will be resubmitting a grant proposal with revisions concerning the parking lot.
- **Cleaning of Church**
 - Chris provided a report from a meeting with a committee investigating cleaning the church. A copy of the report is included in the minutes
 - The total cost of the cleaning was \$3,160
 - The Rosary Altar Society donated \$1000
 - It was reported that another \$1200 was donated
 - Father said the parish would cover the remaining \$960
 - It is anticipated that the cleaning will largely completed by Christmas

New Business

- **Christmas Bazaar – December 3, 2016, 9am to 2pm**
 - Posters were put up
 - Finishing up crafts
- **Advent Wreaths**
 - The Faith Formation families will be making Advent wreaths after 10:30 Mass on November 20th.
 - Advent prayer booklets will be distributed in church
- **National Catholic Council for Hispanic Ministry**
 - Father Jeff reported the upcoming Fifth National Encounter – V Encuentro as a way for parishes to reflect on Spanish Ministry
 - Sister Kay is working on this
- **Selection of new Secretary:** Henry Hann assumed the Secretary position

Closing Prayer: Father Jeff

Next Meeting: February 7, 2017, 6:30 pm, Church Hall

Opening Prayer: Lee Lauster

Closing Prayer: Terry Clark

Respectfully submitted,
Theresa McCue and Henry Hann

